



CIRCULAR
OPTIONAL PICK UP FACILITY
CLASSES NURSERY, LKG & UKG

Ref: JHPS/CIR/PAR/14/2025-26

Date: 11.06.2025

Subject: New schedule of Pre-Primary for the Academic Year 2025-26.

Dear Parent,

The Pre-Primary timings are from 7:55 a.m. to 2:10 p.m. to give ample time for the children to participate in more activities.

However, it is decided to allow **optional pick up of children by parents on their own transport at 12:00 Noon.**

The parents may note that the main academic activities will be taking place before 12:00 Noon, Nap time and Co-Curricular activities will be taking place between 12:00 Noon to 2:10 p.m.

The following is the Pre-Primary schedule for the Academic Year 2025-26:

TIME	PERIOD
7:55 a.m. – 12:00 Noon	Academics & Sports
9:00 a.m. – 9:20 a.m.	Short break for Breakfast
12:00 Noon	Optional pick up of the students (By own transport only at Gate No. 1)
12:00 Noon – 12:30 p.m.	Lunch Break OPTIONS FOR PARENTS: 1. Parents can pack the lunch box and send it with the child in the morning itself. OR 2. Parents only can come personally to handover the Lunch Box between 11:00 a.m. to 11:30 a.m. for the students who are staying back till 2:30 p.m. OR 3. Parents can opt for school canteen services for lunch.
12:30 p.m. – 2:10 p.m.	Nap time and Co-Curricular activities
2:00 p.m.	Pickup for own transport students at Gate No.1
2:30 p.m. onwards	School buses will disperse.

NOTE: 1. Parents are requested to pick up the child on time as staff may not be available later.
2. Breakfast to be sent along with the child in the morning itself by the parents.
3. For further details:

Preferably e-mail to **office@jhpublicschool.com**

or

Contact on **8121444525** between 1:00 p.m. & 3:00 p.m.

(Note: The above contact number is provided for a temporary period)

Thank you for your cooperation.

Kanchana Valli
Principal

Consent Form For Early optional Pick up of UKG Students

(Consent form to be returned by the student on 16.06.2025 to the class teacher)

Note: Parents can also directly submit the consent form at the school office

Name of the Student: _____ **Class/Sec:** _____

We would like to confirm that we will be picking up our child by our own transport at 12:00 Noon from gate 1.

Whenever we decide to keep the child for full day school and pick up at 2:10 p.m. we will be informing the same in writing in advance.

Name of the parent: _____ Phone Number: _____

Signature of the Parent: _____

Date: _____

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