



PARENT ORIENTATION: 2023-24
JUBILEE HILLS PUBLIC SCHOOL

Ref: JHPS/PAR/CIR/5/2023-24

Date: 25/03/2023

Dear Parents,

"The foundation of a child's character is laid in their formative years"

"A new **school year** means new beginning, new adventures, new friendships, and new challenges.

In a day, a child spends one fourth of the time in school and three fourth of time with their parents. The parents and the teachers have to work in collaboration for the all-round development of a child.

Formative years are the most crucial years of child development and we at our school ensure to mould the children to their best capabilities.

We welcome you all to the JHPS Family and for the better understanding of the school processes we would like to brief you on the following:

School Begins From	Class LKG: 03.04.2023 Classes UKG & I: 10.04.2023
Regular School Timings	Classes LKG & UKG: 7:55 a.m. to 12:20 p.m. Class I: 7:55 a.m. to 2:20 p.m.
Bag load	Classes LKG to II: Must not be beyond 1.5 Kgs
Attendance	A minimum of 75% attendance is mandatory for a child to maintain throughout the academic year.
Temporary ID Card	Temporary ID card to be worn by the child till the new ID card is issued by the school. ID card will contain the Child's name, Class/Sec, Name of the father and mother with mobile numbers and School or Own Transport.

<p>Almanac or School Diary</p> <p>&</p> <p>My Class Board (MCB)</p>	<p>Parents are requested to check MCB Diary note of their child daily and note the instructions / remarks made in it.</p> <p>Please ensure to inform the school if there is any change in the address, designation or telephone number by submitting an application to the school office.</p> <p>Parents can convey their concerns regarding their child. Scholastic and Non-Scholastic performance or any miscellaneous matter which is hampering the progress of the child through MCB Diary note. In case the concerns are 'not addressed' within three working days, then parent should follow communication process shared by school.</p> <p>Ensure to fill all the necessary details including pasting of photographs in the STUDENT'S PARTICULARS and PARENT PROFILE given in the School Diary.</p> <p>School believes in direct physical interaction/ dialogue with parents only and not through the mails or guardian.</p>
<p>Responsibility</p>	<p>Please label all the belongings of your ward with his/her name, class and section</p> <p>Taking leave during working days is strongly discouraged. Parents are responsible to make up for the loss of studies in case of leave taken.</p> <p>Ensure that your child does not bring any valuable articles to school. In case of loss of valuables, the school will try its best to trace the item but will not be responsible for the loss.</p> <p>Gifts, costly articles and any kind of jewellery, facial make up like eye makeup, nail art & mehendi decorating on arms & feet, body art (Tattoo) is strictly prohibited in the school.</p> <p>Parents to ensure that their child needs to attend school in neat and well ironed, complete uniform. Boys with short, decent haircut and girls with plaits.</p> <p>Do send a napkin and handkerchief daily.</p> <p>Nails to be trimmed.</p> <p>Extra pair of uniform or civil dress must be kept in bag for exigency.</p>
<p>Academics</p>	<p>If a child can't learn the way we teach, we should teach the way they learn.'</p> <p>We, at JHPS focus to develop complex competencies such as communication, collaboration and problem solving.</p> <p>The medium of instruction is English.</p>

	<p>Parents to revise lessons done in class and check that child does the homework regularly.</p> <p>Weekly Calendar will be sent in advance on every Friday for the syllabus to be taught in upcoming week for reference purpose to keep parents updated.</p>
Textbooks and Notebooks	<p>Classes LKG and UKG:</p> <p>All the textbooks and notebooks (labelled with permanent marker) to be handed over to the class teacher by 14.06.23 in a labelled poly bag.</p> <p>Class:I</p> <p>Time Table will be given to students.</p> <p>Kindly follow the given colour code for Class 1 notebooks (Colour to be done on the sides of the notebooks)</p> <ul style="list-style-type: none"> ➤ Four ruled notebook for English (RED) ➤ Four ruled notebook for EVE (GREEN) ➤ Square ruled notebook for MATHS (BLUE) ➤ Broad ruled notebook for II LANGUAGE (YELLOW)
Stationery LKG & UKG	<p>The following stationery is given to the students as per book list in the classroom:</p> <p>A4 colour sheets, gum bottles, pencils, erasers, crayon box sharpeners, erasers and clay box for class activities, which is used throughout the year.</p>
Breaks/Eating Habits	<p>Kindly do not send the child empty stomach.</p> <p>Send a napkin, water bottle, spoon or fork.</p> <p>Encourage healthy eating habits.</p> <p>Classes LKG & UKG will have a single break for eating.</p> <p>Class-I will have a short break(20 Min) for snacks and Lunch break (30 Min)</p> <p>Suggested food items:</p> <ul style="list-style-type: none"> • Bread & Butter / Sandwich • Chapati / Upma • Idly / Pulihora • Vegetable Rice / Dosa • Puri with any curry • Biscuits / Dry Fruits / Any Fresh Fruit • Please do not send milk, soft drinks, juices etc. in the water bottle.

No Special Permissions	<p>We request you not to send lunch boxes during school hours or food parcels through Swiggy, Zomato or any other courier service as we won't be able to deliver the same to your child due to security concerns.</p> <p>If a child is sick, kindly do not send him/her to school.</p>
Discipline	<p>Effective school discipline practices help students make wise decisions and stay focused on their studies.</p> <p>Students are encouraged to follow Good Touch Policy without disturbing, hurting others or touching others belongings.</p>
Birthday Celebration	<p>You are requested to ensure that the birthday celebration of child in the school is confined to his/her classmates only and should be on a modest scale.</p> <p>Child is permitted to bring any branded chocolate / toffee to distribute to his /her friends.</p> <p>Costly chocolates & cakes are strictly not allowed in the class or bus.</p> <p>Children may come in casual dress on their birthday. Students should not wear watch and jewellery.</p>
PTM	<p>Parents are called by the class teacher to discuss the academic performance and behavioural concerns if any.</p>

Concern if any, to be resolved by taking an appointment as per communication process only as per the appointment format.

We hope the above note must have given you some idea for the new academic year.

The school rules should first be followed by the parents, such as attending PTMs, coming to school on calls from the teachers, and setting a study schedule at home too.

Based on the parents' positive response, the children will readily accept their teachers' instructions.

Kindly feel free to clarify doubts in Open Session during orientation.

We look forward for your cooperation and positive collaboration.

Regards,

Jubilee Hills Public School